

# Adding and Removing Assets

Assets ✕

Asset 1	Asset 2	Asset 3	Asset 4	Asset 5	Asset 6	Totals
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**Asset Type:**

**Asset Ownership:**

**Financial Institution:**

**Account Number:**

**Balance:**

Create Asset Accounts - Up to 20 Accounts can be added:

1. Select the **Asset Type** from the drop-down
2. Indicate how the Asset is held with the **Asset Ownership** drop-down
3. Provide the **Name of the Financial Institution**. Provide the account number if possible.
4. Give the current **Balance** of the account.
5. **Add or Remove** Assets by clicking the buttons on the bottom. You will be asked to confirm a deletion of an Asset.
6. Click on "**OK**" to Save *and* Close the window.\*
7. Click on "**Cancel**" to close the window without saving.

\*If you do not click on "OK", after entering the information, it will be lost.

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**Total Borrower Assets:** \$41,404.21

**Total Co-Borrower Assets:** \$8,836.54

**Total Joint Assets:** \$12,774.63

**Total Assets:** \$63,015.38

Click on the Totals tab to view all the Asset Information.

Totals are separated by Asset Ownership as well as a grand Total for the Household.