

Adding and Removing Debts

Debt Management Software - Add Debt Form

Debt 1 | Debt 2 | Debt 3 | Debt 4 | Totals

Debt Type: Charge Account

Creditor Name: Macy's

Account Number: 49-028-093-623-0

Balance: 500

Time Until Repayment: 0 years 3 months

Monthly Payment: 18.00

Late on Payment?: Yes No

No. Days Late?: -Please Choose-

Buttons: OK, Cancel, Add, Remove

Create all the Secured and Unsecured Debts - up to 20 Debts can be added.

1. Use the **Debt Type** drop-down to select which type of debt is owed.
2. Provide *as much of the Debt Information as possible*.
3. Click on "**OK**" to Save and Close the window.
4. Click on "**Cancel**" to close the window without saving.
5. Click the **Push Pin** in the lower left corner to keep the window open after clicking on "OK"
6. **Add or Remove Debts** by Clicking the buttons on the bottom. You will be asked to confirm a deletion of a debt.

Debt Management Software - Totals Summary

Debt 1 | Debt 2 | Debt 3 | Debt 4 | Totals

Secured Debt Monthly Payments: \$80.00

Unsecured Debt Monthly Payments: \$106.00

Total Monthly Payments: \$186.00

Secured Debt: \$8,700.00

Unsecured Debt: \$2,600.00

Total: \$11,300.00

Buttons: OK, Cancel, Add, Remove

Clicking the Totals tab shows Secured and Unsecured Payments and Balances