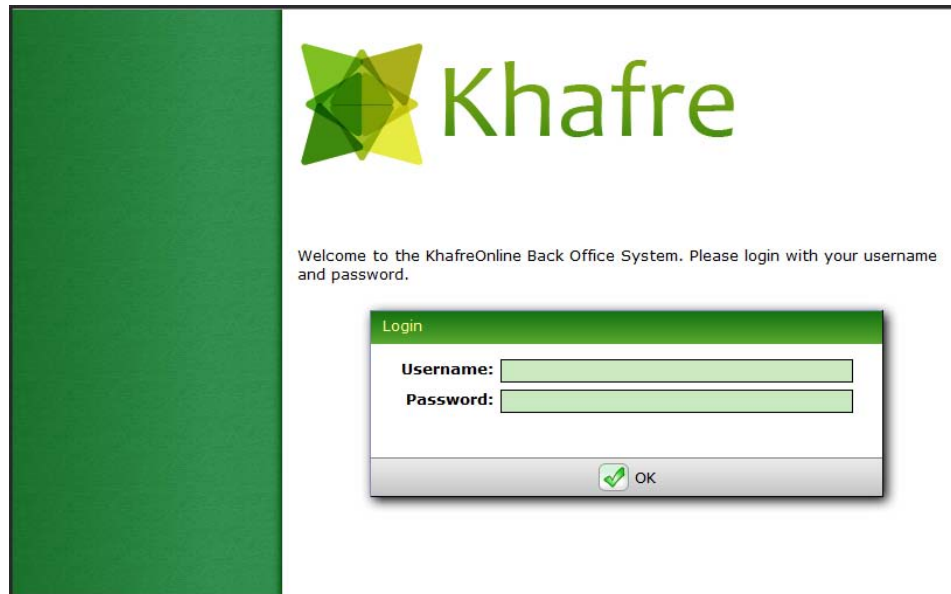
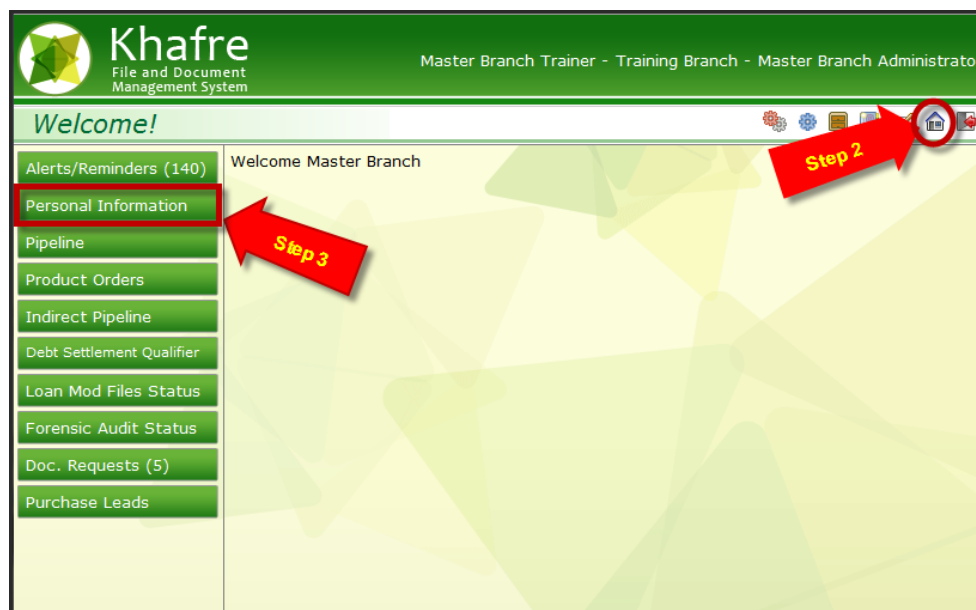


How To Create a Username Alias

1. Log in to Khafre at <http://www.khafreonline.com/app>

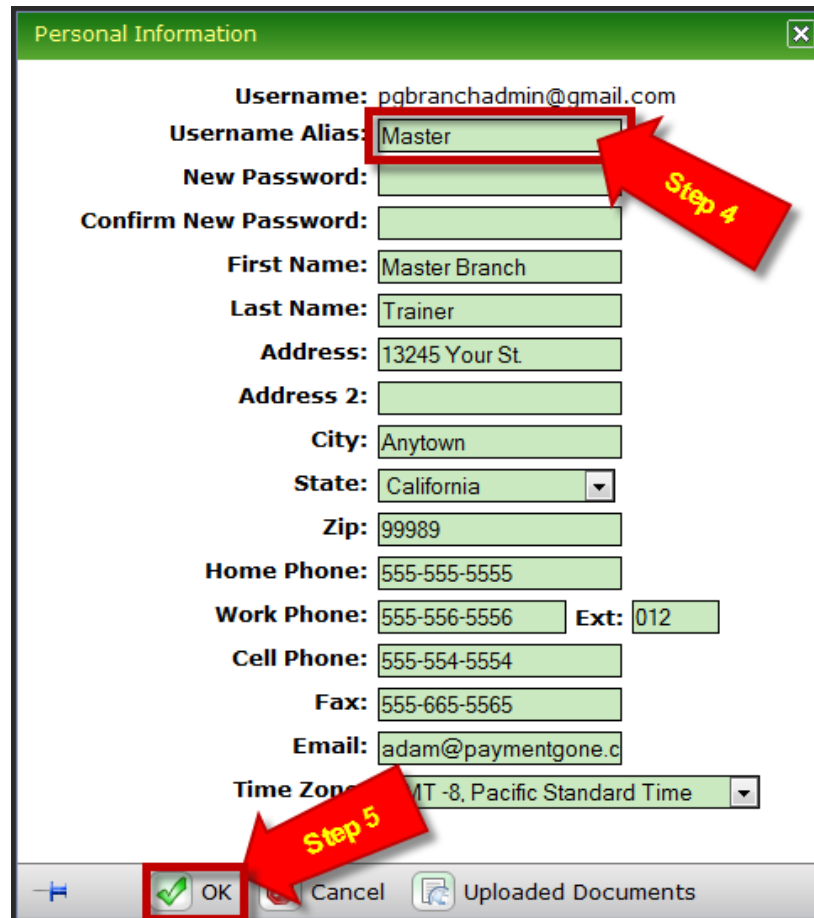


2. Click the home icon in the upper right corner of the screen
 - The Welcome! screen displays



3. Click the Personal Information tab in the left-hand navigation menu

- The Personal Information dialog box displays



Personal Information

Username: pqbranchadmin@gmail.com

Username Alias: Master

New Password:

Confirm New Password:

First Name: Master Branch

Last Name: Trainer

Address: 13245 Your St.

Address 2:

City: Anytown

State: California

Zip: 99989

Home Phone: 555-555-5555

Work Phone: 555-556-5556 Ext: 012

Cell Phone: 555-554-5554

Fax: 555-665-5565

Email: adam@paymentgone.c

Time Zone: MT -8, Pacific Standard Time

OK Cancel Uploaded Documents

4. Type your desired username alias in the appropriate box
5. Click the OK button