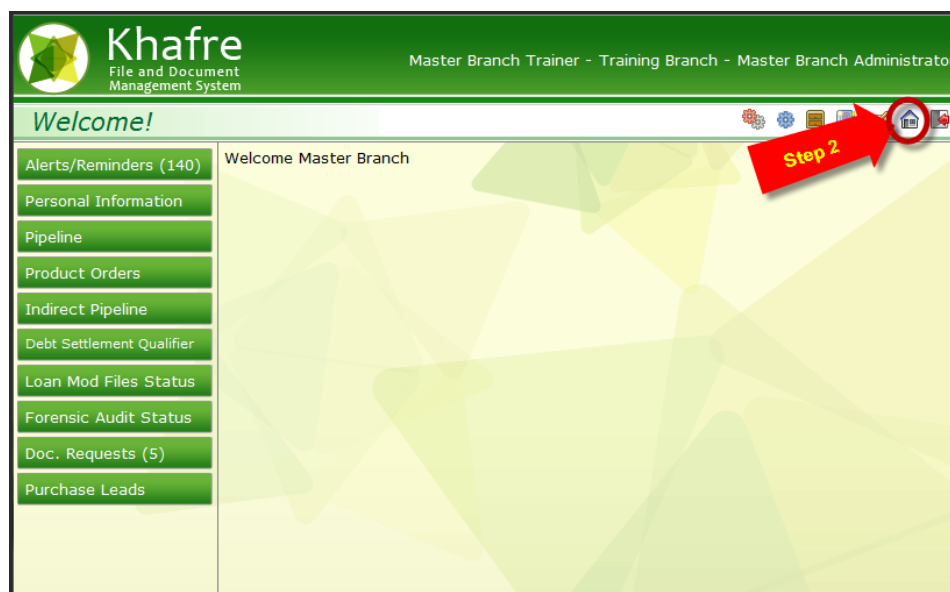


How To Open a Resource Document

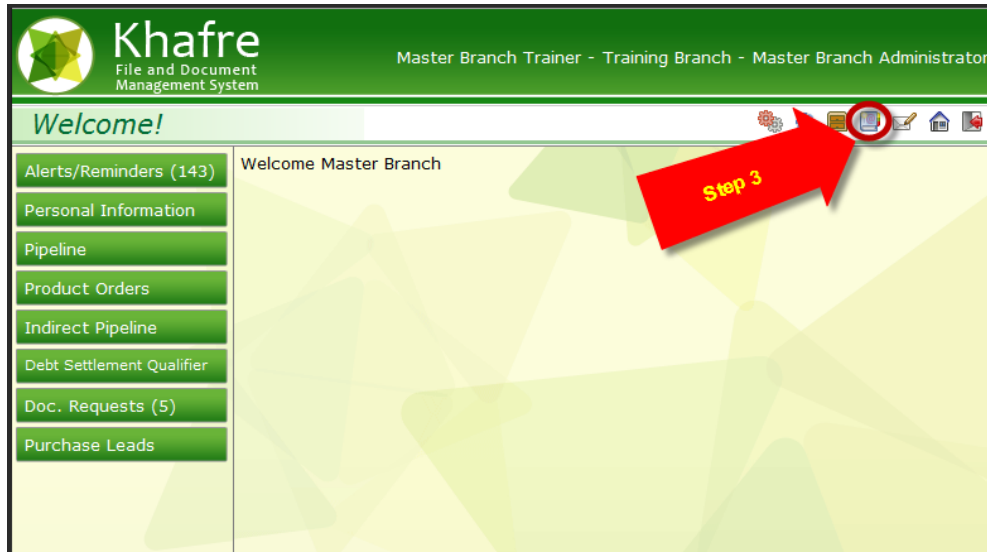
1. Log in to Khafre at <http://www.khafreonline.com/app>



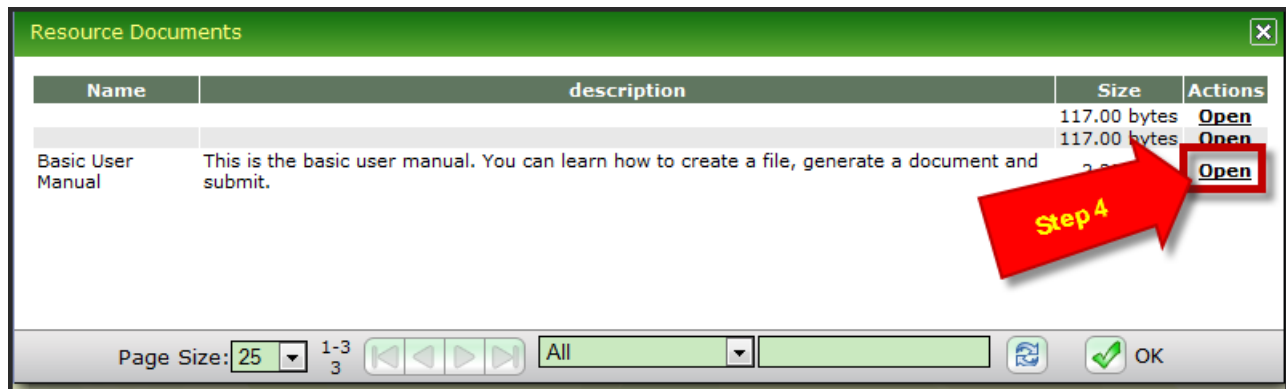
2. Click the home icon in the upper right corner of the screen
 - The Welcome! screen displays



3. Click the Resources icon in the upper right-hand corner of the screen

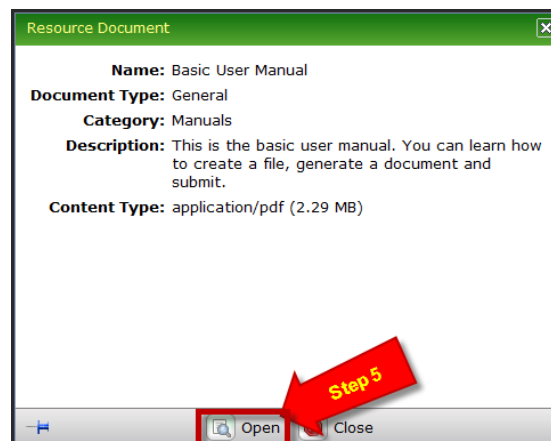


- The Resource Documents dialog box displays

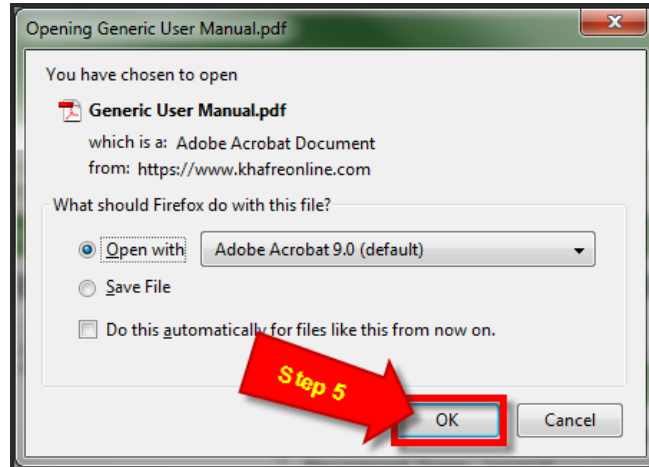


4. Click the "Open" link to the right of the document you wish to view

- The Resource Document Information dialog box displays



5. Click the “Open” button
 - The Windows “Open With” dialog box displays



6. Click OK