

Updating the Homeowner Information Tabs

Step 1: Click the "Homeowner Info" Left Panel Menu Button and provide as much personal information as possible then click the "B. Employment" Tab

Homeowner Information

Borrower | B. Employment | B. Misc. Inc | Co-Borrower | Co.B. Employment | Co.B. Misc. Inc | Household

First Name: Sarah MI: P
Last Name: Test Suffix:
Mailing Address: 1324 Anystreet
Mailing Address 2:
City: Anytown
State: California
Zip: 99999
County: Los Angeles
Email: homeowner@yourdomain.com
Date of Birth: 03-30-1963
SSN: 555-55-5555
Primary Language: English
Work Phone: 999-548-5485 Ext: 102
Home Phone: 555-544-5485
Cell Phone: 444-555-5555
Preferred Time to Call: Morning
Preferred Phone: Home Phone
Credit Rating: Fair
Credit Score: 680

OK Cancel

Step 2: Provide as much Employment Information as possible and click the "Add" Button if the homeowner has more than one job (see Step 2A. Click the "B. Misc. Inc" Tab if the homeowner has additional income types).

Homeowner Information

Borrower | B. Employment | B. Misc. Inc | Co-Borrower | Co.B. Employment | Co.B. Misc. Inc | Household

Employment Status: Employed Full Time
Job Title:
Employer Name:
Address:
Address 2:
City:
State: --- Please Choose ---
Zip:
Business Phone: Ext:
Fax:
Time with this Job: years months
Paycheck Frequency: Weekly
Gross Income per Pay Period: 0.00
Overtime Frequency: None
Overtime Amount: 0.00
Bonuses Frequency: None
Bonuses Amount: 0.00
Commissions Frequency: None
Commissions Amount: 0.00

OK Cancel Add Remove